

VENDOR INFORMATION PAGE - 2017

****NOTICE:** The Vendor Application/Registration process has changed since 2016. Please read this information page BEFORE filling out an application.

2017 VENDOR APPLICATION PROCESS:

1. Read the Vendor Information Page. (NOTE: Filling out the application is your acknowledgment of having read and agreed to the guidelines listed below.)
2. Complete the Application electronically and email it to: ritggardens@gmail.com
3. Once your application is processed we will contact you as soon as possible. (We are a small tent faire and unfortunately will not be able to accept all applicants. We do work to get everyone included that we can.) *If you do not hear from us within 2 weeks something has gone amiss... contact us.
4. After your approval is confirmed, please send your non-refundable fee as soon as possible.
Send to: Ren in the Glen; 1442 Dunn-St. Croix Road; Downing, WI 54734
Upon receipt of your fee you will be added to our website vendor list and a location will be assigned to your stand on our map. This will be done on a first come first choice basis.
5. Upon arrival at the Faire Gate you will be required to sign a liability waiver form. You will receive a welcome packet and Ren in the Glen staff will assist you in finding your location and set up as needed.

FAIRE DATES AND TIME: July 29th and 30th. The Faire opens at 10:00am and closes at 6:00pm Saturday and 5:00pm Sunday.

FEES: The 2017 Merchant/Artisan/Food Vendor fee is \$75.00 for the weekend or \$50.00 for one day. This includes on-site camping space if needed, four wrist bands (six for food vendors) and a community meal provided by the faire owner Saturday night. (Food Vendors may have access to electricity for an extra \$75.00 paid in advance.)

GUIDELINES:

- We ask all our vendors to become an active participant in our faire. This means that you have a developed faire persona with a name, costume, personality and back-story. It also means that you actively interact with patrons and other participants in character during the faire. We aim to present a cohesive, living village.
- To the best of your ability, we ask that your tent/stand have an old-world look to it. All efforts to hide modernism are greatly appreciated. (NOTE: There is no or very poor cellular reception within the faire grounds.)
- We do not have electricity available to merchant/artisan vendors. (Food Vendors only with an extra fee.) No running generators allowed during faire hours.
- All Vendors should be set-up by 8:30 both days and attend the pre-faire meeting at 9:00 at the Butternut Stage. You may close your stand before the end of the day but no taking your stand apart until after the gates are closed.
- You are encouraged to arrive on Friday the 28th to set up. FOR EARLIER ARRIVAL, PLEASE MAKE PRIOR ARRANGEMENTS WITH THE VENDOR COORDINATORS; ritggardens@gmail.com. NOTICE: The on-site campground will not be available until Friday the 28th.
- It is assumed and expected that all faire participants will conduct their dress, attitude and behavior in a manner appropriate for public display and in accordance with the laws of the land. Minimal security and enforcement is provided to help ensure a good experience for all.